



## **American Concrete Pipe Association and ACPA Research & Education Foundation**

### **Conflict of Interest Disclosure Questionnaire for Board and Executive Committee Members**

Being an officer, key employee, or board director of the American Concrete Pipe Association (ACPA) or ACPA Research & Education Foundation (Foundation) is a position of trust that must be exercised in honesty and good faith. Holding such a position requires loyalty that is undivided and allegiance that is influenced by consideration for the welfare of the ACPA and the pursuit of its tax-exempt mission. In order to ensure that your fiduciary duties to the ACPA are not inadvertently compromised, all officers, board members, and key employees are required to complete this Conflict of Interest Disclosure Statement annually.

Attached is a copy of the Conflict of Interest Policy adopted by the ACPA and Foundation. Please review this policy carefully. After your review please answer the questions included on the attached questionnaire and return the completed questionnaire to the ACPA at [acpa@concretepipe.org](mailto:acpa@concretepipe.org).

The questions asked below are continuing in nature, and you have the affirmative obligation to update your answers in the future should circumstances arise that would render any of your answers inaccurate.

Please include detailed information regarding any questions that are answered "yes" in the blank lines provided in this form to include the names and relationships of the persons involved and the amounts involved, as necessary.

### **CONFLICT OF INTEREST INFORMATION:**

Name: \_\_\_\_\_

### **CONFLICT OF INTEREST STATEMENT:**

1. I have received a copy of the ACPA's and Foundation's Conflict of Interest Policy;
2. I have read and understand the Policy;
3. I agree to comply with the Policy;
4. I understand that the ACPA and Foundation are Charitable and in order to maintain their federal tax exemption they must engage primarily in activities which accomplish one or more of their tax-exempt purposes.



**CONFLICT OF INTEREST QUESTIONNAIRE:**

1. Have you or any related party of yours had any material interest, direct or indirect, in any of the following transactions since April 1, 2020 to which the ACPA or Foundation was, or is to be, a party?

- Sale, purchase, exchange, or leasing of property? YES\_\_\_\_ NO\_\_\_\_
- Receiving or furnishing of goods, services, or facilities? YES\_\_\_\_ NO\_\_\_\_
- Transfer of receipt of income or assets? YES\_\_\_\_ NO\_\_\_\_
- Maintenance of bank balances as compensating balances for the benefit of another? YES\_\_\_\_ NO\_\_\_\_

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2. Have you or any related party of yours been indebted to or loaned funds to the ACPA or Foundation at any time since April 1, 2020? Please exclude amounts due for ordinary travel and expenses.

YES\_\_\_\_ NO\_\_\_\_

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3. Do you know of any related party that has misappropriated assets or committed other forms of fraud against the organization?

YES\_\_\_\_ NO\_\_\_\_

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4. Do you know of any person or organization that should be receiving this questionnaire?

YES\_\_\_\_ NO\_\_\_\_

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5. Have you or any related party of yours had any material interest, direct or indirect, in any transactions since April 1, 2020 or in any pending or incomplete transactions, to which any pension, retirement, savings, or similar plan provided by the ACPA or Foundation was, or is to be a party? Do not include payments to a plan or payments by the plan made pursuant to the terms of the plan.

YES\_\_\_\_ NO\_\_\_\_

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I hereby certify that, to the best of my knowledge, the foregoing information is complete and accurate. I certify that I have fully disclosed any conflict or perceived conflicts with the organization and I agree to update this information at any time such a potential conflict arises.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_